

# **Indiana State Association of Parliamentarians records L586**

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This finding aid was produced using the Archivists' Toolkit

November 12, 2013

Describing Archives: A Content Standard

Indiana State Library  
Rare Books and Manuscripts  
140 North Senate Avenue  
Indianapolis, Indiana 46204  
317-232-3671

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## Summary Information

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<b>Repository</b>	Indiana State Library
<b>Creator</b>	Indiana State Association of Parliamentarians.
<b>Title</b>	Indiana State Association of Parliamentarians records
<b>Date</b>	circa 1940-1983, undated
<b>Extent</b>	3.5 Cubic feet 5 manuscript boxes, 1 small oversize box
<b>Language</b>	English
<b>Text [Box]</b>	1-5
<b>Text [Box]</b>	6

## Administrative History

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The Indiana State Association of Parliamentarians was the Indiana chapter of the National Association for Parliamentarians. In 1943, it was chartered in Indianapolis as an organization for people interested in parliamentary law. It has been active in teaching parliamentary procedures to clubs and businesses.

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## Scope and Contents

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The Indiana State Association of Parliamentarians records include constitution and bylaws, meeting minutes, account ledgers, annual programs, membership directories, and issues of the *Indiana Parliamentarian* ranging from circa 1940-1983.

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## Arrangement

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This collection is arranged in the following series:

Series 1: Indiana State Association of Parliamentarians constitution and bylaws, 1943-1951, undated

Series 2: Indiana State Association of Parliamentarians account ledgers, 1943-1989

Series 3: Indiana State Association of Parliamentarians minutes, 1943-1983

Series 4: Indiana State Association of Parliamentarians subject files, circa 1940-1978

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## Administrative Information

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### Publication Information

Indiana State Library

## **Conditions Governing Access**

This collection is open for research.

## **Conditions Governing Use**

Legal title, copyright, and literary rights reside with Rare Books and Manuscripts, Indiana State Library, Indianapolis, IN. All requests to publish or quote from manuscripts must be submitted to Rare Books and Manuscripts.

## **Custodial History**

This collection was received by Rare Books and Manuscripts as a donation on 1970/11/17; from Corinne W. Walker on 1981/12/09; from Edward Frazier on 2000/10/15.

## **Accruals**

No further additions are expected.

## **Processing Information**

Collection processing completed 2013/11/07 by Bethany Fiechter. EAD finding aid created 2013/11/07 by Bethany Fiechter.

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## **Controlled Access Headings**

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### **Geographic Name(s)**

- Indianapolis (Ind.)

### **Personal Name(s)**

- Cruzan, Rose Marie

### **Subject(s)**

- By-laws

- Clubs
- Constitution
- Corporate minutes
- Correspondence
- Directories
- Rare Books and Manuscripts
- Scrapbook journaling
- Societies

## Series 1: Indiana State Association of Parliamentarians constitution and b...

## Collection Inventory

## Series 1: Indiana State Association of Parliamentarians constitution and bylaws, 1943-1951, undated

	Box	Object
Constitution and bylaws, 1943/05/08-1951/05/25	1	1
Constitution and bylaws, undated	1	2

## Series 2: Indiana Association of Parliamentarians account ledgers, 1943-1989

	Box	Object
Account ledger, 1943 May-1959 June	1	3
Account ledger, 1975-1989	1	4

## Series 3: Indiana State Association of Parliamentarians minutes, 1943-1983

	Box	Object
Minutes, 1943/05/08-1951/05/25	1	5
Minutes, 1945/06/13-1952/10/07	1	6

**Box** **Folder**

Series 3: Indiana State Association of Parliamentarians minutes, 1943-1983

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Minutes, 1946/02/21-1950/12/19	2	1
Minutes, 1950-1951	2	2
Minutes, 1951-1959	2	3
	<b>Box</b>	<b>Object</b>
Minutes, 1951/10/23-1962 May	2	1
Minutes, 1952 Sept.-1955 Feb.	2	2
Minutes, 1952/10/31-1955/06/22	2	3
	<b>Box</b>	<b>Folder</b>
Minutes, 1954/06/08-1959/12/08	2	4
	<b>Box</b>	<b>Object</b>
Minutes, 1955 Mar.-1958 June	3	1
Minutes, 1955/08/26-1960/04/29	3	2
Minutes, 1956/02/05-1960/05/04	3	3
	<b>Box</b>	<b>Folder</b>
Minutes, 1961-1963	3	1
	<b>Box</b>	<b>Object</b>
Minutes, 1960/06/24-1964/07/27	3	4



**Series 4: Indiana State Association of Parliamentarians subject files, cir...**

Minutes, 1960/05/12-1967/03/04	4	1
Minutes, 1964/10/09-1969/03/15	4	2
Minutes, 1969/09/22-1976/02/23	4	3
Minutes, 1976 Feb.-1983 Sept.	4	4

**Series 4: Indiana State Association of Parliamentarians subject files, circa 1940-1978**

	<b>Box</b>	<b>Folder</b>
Charter, 1943/10/27	4	1
"The Indiana Parliamentarian" newsletter, 1962-1971	4	2
Pamphlets, 1943-1971	4	3
Membership directories, 1943-1978	4	4
Scrapbook, circa 1940s	5	1
Scrapbook, circa 1950-1960s	5	2
Scrapbook, circa 1950-1960s	5	3
Scrapbook clippings, circa 1940-1970s	5	4

**Series 4: Indiana State Association of Parliamentarians subject files, cir...**

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Scrapbook, circa 1940-1950s	6	1
	<b>Box</b>	<b>Object</b>
Scrapbook, circa 1940-1950s	6	1